

# FREQUENTLY ASKED TRADITIONAL INTERVIEW QUESTIONS

REVIEW THESE QUESTIONS BEFORE THE INTERVIEW AND THINK ABOUT HOW YOU MIGHT RESPOND. REMEMBER, YOUR ANSWERS SHOULD DEMONSTRATE THE TEN PERSONAL CHARACTERISTICS EMPLOYERS SEEK:

1. Integrity
2. Motivation/Initiative
3. Communication Skills
4. Self-Confidence
5. Flexibility
6. Interpersonal Skills
7. Strong Work Ethic
8. Teamwork Skills
9. Leadership Skills
10. Enthusiasm

## **Personal**

- Tell me about yourself?
- What are your long-range and short-range goals?
- What are your major strengths? Weaknesses?
- What are two or three accomplishments have given you the most satisfaction? Why?
- What are your salary expectations?
- What qualifications do you have that make you feel that you will be successful in your field?
- What personal characteristics are necessary for success in your chosen field?
- How do you determine or evaluate success?
- What qualities should a successful manager possess?
- Are you willing to relocate?
- How do you spend your spare time? What are your hobbies?
- What motivates you to put forth your greatest effort?

## **Company and Position**

- What are you interested in our company?
- What do you know about our company?
- What type of position are you most interested in?
- What position in our company do you want to work toward?
- What qualifications do you have that will allow you to be successful with this company?

## **Work Experience**

- What jobs have you held? How were they obtained and why did you leave?
- What did you learn about yourself from some of the jobs you have held?
- What jobs did you enjoy most? Least?
- Do you prefer working with other or by yourself?

## **Education and Campus Activities**

- Why did you choose your college major?
- Why did you select your college or university?
- What subject did you like best? Why?
- Do you have plans for continued study? An advanced degree?
- Do you think that your grades are a good indication of your academic achievement?
- How has your college experience prepared you for a career?
- What school activities have you participated in? Why? Which did you enjoy most?
- What extracurricular offices have you held?

