

Code of Ethics/Standards of Practice

Napa Valley College Classified Senate

The purpose of this Code is to establish ethical standards of personal and professional conduct for members of the Napa Valley College Classified Senate that promote the highest level of confidence and integrity in support for the advancement of the Napa Valley College Community. As Senate members we have an obligation to fulfill our duties to the best of our ability and to become a capable and successful Senate member. We are willing to devote and efficiently manage time and energy to attend Senate meetings and to participate in the discussion of issues and identification of solutions in the shared governance process at Napa Valley College. To the best of our ability we will serve the students, directly and indirectly, in harmony with the mission of Napa Valley College. We will promote the representation of classified professionals as participants in the shared governance of Napa Valley College.

The Classified Senate maintains high standards of ethical conduct. Members of the Senate have the following responsibilities:

- To recognize that a Senate appointment is a position of trust and not a special entitlement or privilege.
- To maintain productive associations that enable the Classified Senate to pursue its objectives by means consistent with the interests of the students, classified staff, faculty, and administrators of Napa Valley College.
- To demonstrate respect for the diverse cultures comprising the Napa Valley College community.
- To accept the legal and ethical commitments and responsibilities of the Napa Valley College Classified Senate to the college staff and the students we serve.
- To uphold fair and equitable treatment of all employees and apportionment of institutional resources.
- To dedicate ourselves to the highest ideals of honor and integrity in all public and personal conduct: to maintain integrity, to disclose conflicts of interest, personal relationships or other affiliations that may influence my Senate decisions, and if necessary, to abstain from the discussion and vote of the Senate.
- Base our decisions upon all available facts in each situation; vote our honest conviction in every case, unswayed by biases of any kind; abide by and uphold the majority decision of the Senate.
- Encourage involvement in the college community by participating in campus committees, activities, and other affiliations.

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In the performance of their shared governance responsibilities, Classified Professionals shall:

- advocate for classified constituency group.
- accept and uphold the decision of the Napa Valley College Classified Senate, its Constitution, By-laws and policies and procedures as determined by a majority vote of its members.
- Work to develop a governance system that is inclusive of all members of the campus community
- welcome collaboration and to encourage participation of all members of the campus community.
- propose change through constructive channels with due consideration for the opinions of others and their right to dissent.

This Code of Ethics for members of the Napa Valley College Classified Senate has been adopted to promote the highest standards of personal conduct and professional standards among its members. By joining this Senate, a member espouses this code thereby assuring public confidence in the integrity and service of the Classified Senate.